MINUTES

I. Call to Order – President Adams called the meeting to order at 7:00 pm.

II. Pledge of Allegiance: The Pledge of Allegiance was recited.

III. Moment of Silence: Those willing and present took a moment of silence.

IV. Roll Call: The following members were in attendance: Trustees: Bill Adams, Colin Bailey, Tim Frisbie, Rick Holmes, Julie Merrill, and Gail Reisterer. Absent: Carl Keller. Also, in attendance were: Village Manager Jim Mallery, Clerk Tracy Locey, Treasurer Michelle Morgan, DPW Assistant Director Randy Schippers, Police Officer Taylor Herrick.

V. Approval of Agenda – Mallery added Item 11c. Grant Requests (i.) State of Village Address Food/Beverage Request to Vicksburg Foundation and (ii.) Full-time Communications Staff Position to the Vicksburg Foundation. Frisbie moved, seconded by Holmes to approve the agenda as amended. Motion carried 6-0.

VI. Recess to Closed Session for the Purpose of Discussing the Village Manager’s Contract in accordance with MCL Act 267 of 1976; 15.268

   a. Recess Open Session – Frisbie moved, seconded by Reisterer to recess the regular session and go into closed session. Motion carried 6-0.

   b. Reconvene Open Session – Frisbie moved, seconded by Reisterer to reconvene the regular session. Motion carried 6-0.

   c. Approval of the Village Manager’s Annual Review – Holmes moved, seconded by Reisterer to approve the Village Manager’s Annual Review as presented in the closed session. Motion carried 6-0. The Human Resource Committee will schedule a meeting with Mallery to conduct the review.

VII. Scheduled Appearances – None.

VIII. Public Appearances – None.

IX. Citizens Comments – None.

X. Approval of Consent Agenda – Reisterer moved, seconded by Frisbie to approve the consent agenda as presented. Motion carried 6-0 with a roll call vote.

   a. Minutes of the Regular Council Meeting: May 6, 2019
   b. Warrant Reports: Mercantile $159,515.56
c. Event Requests
   i. David McDonald Graduation Party – June 14, 2019
      Correspondence – None

XI. Council Action Items

   a. Resolution 05202019-1 Dangerous Building – The resolution authorizes the
      Village of Vicksburg to demolish the structure at 421 North Spruce Street,
      Vicksburg, Michigan (3915-18-171-002) and add the costs of demolition to the tax
      bill. Frisbie moved, seconded by Holmes to adopt the resolution as presented.
      Motion carried 6-0 with a roll call vote.

XII. Village Manager Report

      Act 51 and how the monies received from the State of Michigan may be expended
      on village roads. A summary of the past three years of road projects was presented
      along with funding received through Act 51.

      Mallery requested approval to enter into a contract with Michigan Paving &
      Materials Company for the 2019 road projects in the amount of $329,685. The
      projects are as follows:

      Local Streets –
      • East Park Street Alley
      • East Raymond, Hamilton, Adams, South David Neighborhood Streets.
        Entire Neighborhood across from Vicksburg High School.

      Major Streets –
      • W. Prairie Street – Approximately from the gazebo at the pond going west
        to Boulevard Street
      • Richardson Street – From North Street to Prairie Street
      • Leja Business Park – N. Leja Drive and South Leja Drive
      • Michigan Street – Between Prairie and W Avenue

      Frisbie moved, seconded by Merrill to authorize Mallery to enter into the contract
      as presented in an amount not to exceed $329,685. Motion carried 6-0 will a roll
      call vote.

      Discussions took place on the railroad crossing throughout the village and pot hole
      repairs.

   b. Consider Special Meeting – June 24, 2019 – Mallery requested a special meeting
      to be held for the purpose of the final budget presentation for fiscal year 2019-2020.
The meeting will commence at 6:00 pm. Holmes moved, seconded by Merrill to approve the request to hold a special meeting. Motion carried 6-0.

c. Grant Requests

i. State of the Village Food/Beverage Request – Mallery requested authorization to submit a grant request to the Vicksburg Foundation in the amount of $2,000 to help defer the costs for food and beverages to be offered at the State of Village address on June 6, 2019. Reisterer moved, seconded by Frisbie to authorize Mallery to submit the grant request. Motion carried 6-0 with a roll call vote.

ii. Full-time Communications Director – Mallery stated as the village embarks on the infrastructure projects and its goal to become a Redevelopment Ready Community there is a need for a full-time person to oversee communication and public engagement efforts. Holmes moved, seconded by Frisbie to authorize Mallery to submit a grant request to the Vicksburg Foundation in the amount of $37,500 for three years to cover 50% of the total compensation costs of the position. Motion carried 6-0 with a roll call vote.

XIII. Department/Committee Reports

a. Michigan Township Services – Mallery stated Siegwart has been working with the Vicksburg Police Department on preparation of the demolition of the Spruce Street property. Siegwart will also be addressing blight in the downtown area.

b. Planning Commission – Frisbie stated the Commission reviewed plans for the Mill. Series one will consist of stabilizing the property.

c. Parks & Recreation/Historic Village – Both the Parks & Recreation and the Historic Village committees have submitted their Needs, Wants, & Wishes plans. Mallery will be reviewing the plans and working with the committees on their goals.

XIV. Citizen’s Comments

a. Bill Hunt, 3520 Kathryn – Mr. Hunt stated he attended the infrastructure informational meeting and feels it is important to have diagonal parking on both sides of the street. However, he feels people should go to the parks for gathering and not utilize the sidewalks for that purpose.

b. Steve Shimp, Vicksburg Hardware, 112 S. Main – Mr. Shimp does not want Main Street turned into a one-way street. Diagonal parking on both sides would be good. He feels greenspaces should be where they don’t take away from the merchants.
c. Letter from Sara Howells, Vicksburg Hardware, 112 S. Main – Mallery read a letter from Ms. Howells in opposition to the proposed one-way street on Main Street. She feels more parking is needed closer to the merchants as it creates a hardship for some customers that have to carry their purchases longer distances. If more merchants come to the downtown area, parking will continue to be a bigger problem.

d. David Taylor, 15665 S. 27th Street – Mr. Taylor supports the concerns of the merchants. Parking is vital to a downtown district. Mr. Taylor stated the City of Kalamazoo is moving away from one-way streets.

e. Jackie Koney, 234 W Highway – Ms. Koney stated she feels the concept of wider sidewalks should be considered because Vicksburg may become a destination area once the future development occurs. Wider sidewalks attract people to hangout and visit merchants. Areas behind the buildings may be areas for parking improvements.

Mallery stated the staff is narrowing down to a decision on how to proceed with the streetscapes in the downtown area. He has been in contact with officials from the City of Kalamazoo and there is no intention of altering the traffic flow in the downtown mall area. There is a lot of data being reviewed, and the decision will be made with the best intentions for the village. The $11m infrastructure project creates a great opportunity to make improvements to the downtown area.

XV. Council President/Members Time

Holmes reminded everyone Monday, May 24th is Memorial Day and we should thank those that have served to give us our freedoms.

Adams stated he will be reviewing committee appointments with the council.

XVI. Adjournment - With there being no further business, the meeting was adjourned at 8:22 pm.

Respectfully Submitted,

Tracy L. Locey
Village Clerk