



MINUTES

- I. Call to Order – President Adams called the meeting to order at 7:00 pm.
- II. Pledge of Allegiance: The Pledge of Allegiance was recited.
- III. Moment of Silence: Those willing and present took a moment of silence.
- IV. Roll Call: The following members were in attendance: President Bill Adams. Trustees: Colin Bailey, Tim Frisbie, Rick Holmes, Carl Keller, and Gail Reisterer. Absent: Julie Merrill. Also, in attendance were: Village Manager Jim Mallery, Clerk Tracy Locey, DPW Director Randy Schippers, Police Officer James Skidmore.
- V. Approval of Agenda – Frisbie moved, seconded by Reisterer to approve the agenda as presented. Motion carried 6-0.
- VI. Scheduled Appearances
 - a. Planning Commission Annual Update – Bobby Durkee presented the 2018 Annual Report. A recap of the Planning Commission’s activities was provided.
- VII. Public Appearances – None.
- VIII. Citizens Comments – None.
- IX. Approval of Consent Agenda – Reisterer moved, seconded by Bailey to approve the consent agenda as presented. Motion carried 6-0 with a roll call vote.
 - a. Minutes of the Regular Council Meeting: December 3, 2018
 - b. Warrant Reports: Mercantile \$74,212.73
 - c. Event Requests – None
 - d. Correspondence – None
- X. Council Action Items
 - a. 01072019-1 Resolution Supporting Transformational Brownfield Plan for Paper City, LLC – The resolution is needed for the submission to the State of Michigan. Schoolcraft Township has approved a resolution of support. The Village of Vicksburg Brownfield Authority recommends approval. Frisbie moved, seconded by Holmes to approve the resolution as presented. Motion carried 6-0 with a roll call vote.
- XI. Village Manager Report
 - a. Update on Utility Billing Review – Mallery reported the staff is reviewing each of the water/sewer bills individually for accuracy. As of now there are about 15% of the

bills that need further review for various reasons. Some it is the coding in the system, others are requiring the DPW to go do visual inspections.

The DPW has also identified there are several water valves throughout the village that are at risk of breakage if routine maintenance would be performed. The lack of planning and execution over the decades has contributed to the risk factors. A plan for funding the replacement of the valves over a 10-year period is being developed.

- b. Mallery stated the 2018 Audit presentation will be given at a work session on January 21, 2019 at 6:00 pm. At the regular session a financial forecast will be given with fund assignments and investment recommendations.
- c. Mallery announced there are positions open on the Planning Commission and Downtown Development Authority. Applications are available on the website and in the office.

XII. Department Reports

- a. South Kalamazoo County Fire Authority – Bailey reported the balloon payment on the Station 1 land contract has been paid.
- b. Downtown Development Authority – Debault reported a separation letter has been signed between the Vicksburg Cultural Arts Center and the DDA. The Façade Program is being reviewed and may be redefined to include building improvements. The sponsors of the Christmas in the Village event were announced. Holmes and Reisterer commented positively on the event.

XIII. Committee Reports – None.

XIV. Citizen's Comments – None.

XV. Council President/Members Time

- a. Holmes stated he was agreement with the Council's action enacting an Ordinance in response to Proposal 1. He is looking for ways to further engage the community.
- b. Frisbie thanked Bobby Durkee for his work.

XVI. Adjournment - With there being no further business, the meeting was adjourned at 7:34 pm.

Respectfully Submitted,

Tracy L. Locey
Village Clerk