



126 N Kalamazoo Ave
Vicksburg, MI 49097
269-649-1919 ph
269-649-3997 fax
www.vicksburgmi.org

The first Celebration of Community night is planned for Monday July 15, 2019 from 5:00 to 8:00 pm at Vicksburg Pavilion.

We invite local groups, businesses and churches to participate in this night. The purpose of the night is to introduce yourself and interact with the community to promote what you do and get to know other local groups, businesses and churches. We encourage you to provide information, fundraise or provide an activity at your booth space. Booth space is free, but limited, so reserve your space now by completing and mailing the application. This year's theme is "Our Future's so Bright" – we encourage you to decorate your booth in neon, sun, and sunglasses.

We will also be offering a few sponsorships if you would like to fund a children's activity for the evening. Approximate cost is \$300. Signage will be provided at the activity to show your support. Inquiries can be emailed to: jmallery@vicksburgmi.org or call 649-1919.

We're headed for a bright future - Hope to see you there!

Vicksburg Village Council

VICKSBURG CELEBRATION OF COMMUNITY NIGHT July 15, 2019 EXHIBITOR AGREEMENT

The following rules and policies are provided to ensure fairness to all participating Exhibitors and to the public. Any failure to comply will result in immediate removal from the Community Celebration and the Exhibitor will not be eligible to participate in the Vicksburg Community Celebration in 2020.

HOURS OF THE COMMUNITY CELEBRATION

July 15, 2019 5:00 pm – 8:00 pm Vicksburg Pavilion 200 N Richardson, Vicksburg

- Exhibitors must be set up by 4:45 pm and cannot start teardown until 8:00 pm.

APPLICATION • All entries must be postmarked or received no later than June 21, 2019.

- All applications are dated upon receipt, which will be the order of jurying and booth request priority. Space may be limited.

- Community Celebration Committee will determine the booth location for all Exhibitors. You will be notified of your booth location by July 10, 2019. The Community Celebration Committee has the authority to reject the application of any exhibit or undesirable item. If a Commercial Exhibitor is not accepted into the show, the Exhibitor will receive their undeposited checks back.

- The Village Manager will approve any changes or replacements due to emergency situations only.

BOOTHS - THIS YEAR'S THEME IS NEON AND SUNGLASSES. Please decorate your booth to meet the theme as much as possible. We encourage activities, handouts, and promotional items at your booth.

- Each Exhibitor is provided a ten foot (10') wide by ten foot (10') deep space, which is assigned by Community Celebration Committee. If you require a larger space, please indicate on the application form. Food Exhibitors only: If you need electric services, you are required to bring a 100-foot electrical cord and equipment. All cords & equipment must have grounds and must meet approval of on-site electrician.

- There will be a limited amount of tenting and tables. *Participants are encouraged to bring their own display booth, tables, chairs, display racks, tents, sandbags/weights, and any booth support.*

- Music at the booth is prohibited.

CONFIRMATION

- Confirmation will be made as entries are selected. Space assignments will be sent by July 10, 2019

SET-UP

- No vehicles will be allowed back in the Community Celebration area until 8:15 pm and pedestrians have cleared. No Exhibitors will be allowed to drive vehicles into the Community Celebration area until the Vicksburg Police have deemed it safe. This is done for crowd control and safety.

SECURITY

- General grounds security will be provided, but any damage or loss will be the responsibility of the exhibitors and not the Community Celebration
- The Community Celebration Committee will visit all booths and has the authority to request the removal of any exhibit deemed inappropriate.

PLEASE ABIDE BY THE RULES – IT MAKES THE EVENT SAFER AND PROVIDES THE BEST EXPERIENCE FOR EVERYONE.

Inquiries can be emailed to:

jmallery@vicksburgmi.org or call 649-1919