

March 4, 2016
2110268

Mr. Jason Berndt
Michigan Department of Environmental Quality
Resource Management Division
Community Drinking Water Unit
P.O. Box 30241
Lansing, MI 48909-7741

RE: Village of Vicksburg, Kalamazoo County, MI,
Wellhead Protection Grant, Quarterly Progress Report

Dear Mr. Berndt:

On behalf of the Village of Vicksburg, we are submitting the Progress Report for the second quarter. The quarterly report form and minutes are attached. Please contact me if you have any questions or need additional information.

Sincerely,

Prein&Newhof



Michael A. Schwartz, P.E.

MAS:ms

Enclosures: Progress Report
Minutes
Agenda (March 3, 2016)

cc: Theresa Paddock, Village of Vicksburg (via email)



Wellhead Protection Grant Program

Quarterly Team Meeting Progress Report

A Quarterly Team Meeting Progress Report must be submitted once each quarter during the agreement period. To complete the report, **list the activities from Table 2: Grant Assistance Tabulation that were in progress during the quarter for which you are submitting the report.** Enter the completion date or the anticipated completion date of those activities as well as any comments that are relevant to the completion date. Please submit report to MDEQ.

Community: Village of Vicksburg

Date: 03/03/2016

Activity From Table 2 (located in the agreement)	Anticipated Completion Date	Comments
Promotional items	09/30/2016	Will purchase throughout the year. Receipts for items.
Consulting	09/30/2016	Quarterly reports, minutes of meetings, copies of public information developed, and list of public education activities conducted throughout the year
Public Education (Consulting Services)	09/30/2016	Copies of public information developed, and list of public education activities conducted throughout the year.

Team Member Signatures:

Michael Schwarte

Stephen Goss

Dirk Van Krimpen

Michael M. Tschow

Jeff Reiersma

Ken Schippers

Tracy Lacey

Chad Schippers

Printed Name:

Michael Schwarte

Stephen Goss

Dirk Van Krimpen

Michael M. Tschow

Jeff Reiersma

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Michigan Department of Environmental Quality
 Resource Management Division
 Community Drinking Water Unit
 Attention: Jason Berndt
 P.O. Box 30241
 Lansing Michigan 48909-7741

Village of Vicksburg
WELLHEAD PROTECTION PROGRAM
Team Meeting – March 3, 2016 (Quarter 2)

MINUTES

1. Wellhead Protection Team – Attendance and Team Members

Name	Organization	Email
Michael Schwartz	Prein&Newhof	mschwartz@preinnewhof.com
Ken Schippers	Village of Vicksburg - Manager	kschippers@vicksburgmi.org
Chad Schippers	Village of Vicksburg - DPW	
Michael Tichvon	Angels Crossing Golf , Village	Tichvon12@hotmail.com
Dirk VanKrimpen	Sunset Association	Cobra1550@att.net
Steve Goss	Vicksburg Community Schools	sgoss@vicksburgschools.org
Jeff Reicherts	Kalamazoo County Health Department	JDREIC@kalcounty.com
Tracy Locey	Brady Township	bradyclerk@comcast.net

Mr. Schwartz welcomed everyone to the meeting. Sign-in sheet was passed around for signatures along with an agenda (copy enclosed).

Vickie White is no longer with South County Fire Authority. Tracy Locey is also representing this organization.

2. Grant Status

- Grant cycle (FY 2016) – purchased items – The committee discussed items to help with public education to make events easier.
 - 10’x10’ Logo Canopy, 6’ Plastic Foldup Table, 2 folding chairs, 2 easels. P&N and the Village will review options and purchase items during the next few months. Finding a canopy with logos installed is pricy. Discussion resulted in looking at banners to be hung from a canopy. Prefer a Red canopy but White would be acceptable. P&N to review with Barts Signs and Portage and also the Sign Shop for banner options.
- Article in South County News
 - Spring – HHW – P&N to find information and coordinate with the Village and South County news to get article published
 - Fall – Topic to be determined

3. Public Education and Participation

- 2016 Block Party / Art Hop – Date is June 18th. Would like canopy by this time.

- 2016 VCS Tailgate (fall) - This event date has not yet been finalized. It is planned for either August 26 or September 2. This would be coordinated with Tonya at VCS. Steve Goss will help register a spot in the event. Cost is expected to be approximately \$100.00
- Inform and involve community about wellhead protection – Newsletter Document (1) – suggestion was to push the topic of Household Hazardous waste.
- Inform and involve community about wellhead protection – Newsletter Document (2) – no topic was discussed.
- Vicksburg Community Schools involvement (Red & White publication) - VCS intend to publish an article this year again.
- Sunset Association Meeting – May/June – Date is unknown. Literature proposed to be distributed is Boat Maintenance and Septic System Maintenance. Village will contact Ron Smith to determine the date.
- It was noted at the County Storm Water Working Group meeting, that the MDEQ will have a summer intern that can also help with community events and also some discussion about the Rain Barrel road show regarding having the block party as one of the stops. P&N & the Village will review these options.

4. Next Meeting – All meetings at 11:45 am

- Thursday June 2, 2016 (Quarter 3)
- Thursday September 1, 2016 (Quarter 4)
- Thursday December 1, 2016 (Quarter 1)

Village of Vicksburg
WELLHEAD PROTECTION PROGRAM
March 3, 2016 (Quarter 2)

AGENDA

1. Wellhead Protection Team – Introductions

- Circulate Sign-In Sheet

2. Grant Status

- Grant cycle (FY 2016) – purchased items
 - 10'x10' Logo Canopy
 - 6' Plastic Foldup Table
 - 2 folding chairs
 - 2 easels
- Article in South County News
 - Spring - HHW
 - Fall - ???

3. Public Education and Participation

- Upcoming Public Education Opportunities – 2016 Block Party / Art Hop – Date?
- Upcoming Public Education Opportunities – 2016 VCS Tailgate (fall)
- Inform and involve community about wellhead protection – Newsletter Document (1)
- Inform and involve community about wellhead protection – Newsletter Document (2)
- Vicksburg Community Schools involvement (Red & White publication)
- Sunset Association Meeting – May/June

4. Next Meeting – All meetings at 11:45 am

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